



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

GOVERNMENT J BUANA COLLEGE

- Name of the Head of the institution **MR. LALLIANZUALA**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **8575953432**
- Mobile No: **8575953432**
- Registered e-mail **govtjbc@gmail.com**
- Alternate e-mail **mazualajb@gmail.com**
- Address **Bazar Veng**
- City/Town **Lunglei**
- State/UT **Mizoram**
- Pin Code **796701**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Mizoram University**
- Name of the IQAC Coordinator **DR. VANLALMUANA**
- Phone No. **9089721594**
- Alternate phone No. **8837215828**
- Mobile **7628060047**
- IQAC e-mail address **iqac@jbc.edu.in**
- Alternate e-mail address **muana@jbc.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://iqac.jbc.edu.in/wp-content/uploads/2024/02/AQAR-2021-2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://jbc.edu.in/updated-academic-calendar-2022-23/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.68	2007	22/12/2012	21/12/2014
Cycle 2	C	1.85	2015	15/11/2015	15/11/2015
Cycle 3	B	2.27	2021	26/10/2021	25/10/2026

6. Date of Establishment of IQAC

10/04/2008

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparation of the annual IQAC plan and Academic Calendar The IQAC obtains semester-wise students' feedback on faculty and courses on a 5-point scale of 10 parameters. The students' feedback on faculty is conducted confidentially by the IQAC coordinator. The feedback is analyzed and wherever considered necessary, the Principal interacts with the individual teachers with regard to their feedback and encourages them to improve upon gaps as reflected in the feedback. The Heads and Faculty discuss the students' feedback on the courses with the teachers and evolve strategies to utilize the feedback for improving the quality. Besides, individual teachers, on their own, take necessary corrective measures which are based on the feedback. The IQAC supervise the adoption of COLLES-ERP for student management such as attendances record, academic record, leave management etc. The IQAC chalked out guidelines for conducting activities by various committees, clubs and cells. The IQAC organized mentor-mentee meeting for enhancing Mentoring Policy

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Formulation of Code of Conduct	Code of Conduct and Professional Ethics had been approved and adopted
Formulation of E-Governance Policy	E-Governance Policy is adopted
Reviewing Mechanism for Teaching Learning Process, Structures & Methodologies of Operations and Learning Outcomes	Continuous efforts is given by the IQAC for better teacher-learning process in line with learning outcomes.
Observation of National and International Commemorative Days	Proper Guidance was given by the IQAC for different academic departments, committees, cells and clubs etc.
Organisation of Orientations, PTA Meetings, Mentor-Mentee Meetings & Feedback	Mentor-Mentee meeting was organized, feedback had been collected from all stakeholders.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC Board Meeting	03/02/2023

14. Whether institutional data submitted to AISHE

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• if yes, whether it is uploaded in the Institutional website Web link:	https://jbc.edu.in/updated-academic-calendar-2022-23/				
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC Board Meeting	03/02/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2019	22/02/2019
15. Multidisciplinary / interdisciplinary	
<p>The college offers multidisciplinary/ interdisciplinary undergraduate degree courses in Bachelor of Arts and Bachelor of Commerce. There are eight courses/ departments under Bachelor of Arts, viz. Economics, Education, English, Geography, History, Mizo, Political Science and Public Administration. Courses are</p>	

offered under the Choice Based Credit System (CBCS) of Mizoram University. From 2023-2024 session, NEP 2020 is implemented in the college providing more holistic education for students. In addition, the college also offers add-on courses such as Course on Computer Concepts (CCC) in collaboration with National Institute of Electronics and Information Technology (NIELIT), Spoken English and Spoken Hindi.

16.Academic bank of credits (ABC):

Being an important part of NEP 2020, the Academic Bank of Credits IDs are generated for all the students in line with instructions received from the Mizoram University. All the students are now compulsorily required to have ABC IDs from the Academic Session 2023-2024.

17.Skill development:

Compulsory Skill Development had been introduced in line with NEP 2020. As the first step, the college offered CCC and Soft Skills. In addition, an MOU had been signed with HDFC R-SETI for providing skill courses. Under the terms of this MOU, HDFC R-SETI have started classes for several skill-based courses at the college campus.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college utilises a number of mechanisms for the impartation and integration of Indian Knowledge system. The college offers add-on courses such as Spoken Hindi to all interested students free of cost. The Culture and Fine Arts Club undertakes regular programmes and initiatives pertaining to culture and language. The Ek Bharat Shreshtha Bharat (EBSB) has also organised a number of programmes for the enhancement of understanding and bonding between the different cultures of the country.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

An Outcome Based Education (OBE) had been an integral part of educational system of the college. An OBE had been adopted through Mentoring System of the college where students are divided into slow and fast learners. Larger concentration is given to students of slow learners and are closely observed and guided through the mentoring system and remedial teaching by the faculty members.

20.Distance education/online education:

The college is an affiliated college of Mizoram University and, therefore, does not offer any independent distance education/online education courses. However, it is a study centre for the Indira Gandhi National Open University (IGNOU) offering a variety of Under Graduate, Post Graduate, Diploma and Certificate Courses.

Extended Profile

1.Programme

1.1	123
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	582
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	129
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	208
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	39
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	43
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	39.61566
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	34
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government J Buana College follows the guidelines and regulations set by Mizoram University for its curricular aspects and courses. This includes adhering to the prescribed curriculum and offering additional courses to maintain academic excellence. Since the implementation of the Choice Based Credit System (CBCS) by Mizoram University at the undergraduate level from the academic year 2015-2016, the college has been conducting online orientation classes for students at the beginning of each academic year.

At the start of every semester, the college communicates the

timetable, internal and external marks weightage, and evaluation process to the students. Faculty meetings are held to discuss updates, academic calendars, and review the results of the previous semester. During teaching sessions, faculty members utilize various online platforms such as Webex, Google Meet, Google Classroom, PowerPoint slides, videos, and other virtual tools.

The college provides a well-equipped library with study materials and internet connectivity through SOUL 2.0 and N-List. Departmental committees regularly meet to ensure syllabus completion, monitor students' attendance, and evaluate internal marks.

Furthermore, the college has implemented a mentoring system to monitor and guide individual student progress and performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://jbc.edu.in/course-outcome/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government J. Buana College adheres to the academic calendar provided by Mizoram University for scheduling examinations and other academic events. Additionally, the college has an academic committee comprising department heads, which meets regularly. The college's academic calendar is prepared each semester by the Internal Quality Assurance Cell (IQAC), aligning with the university's calendar and the college's academic plans. It includes dates for internal assessment tests, semester exams, submission deadlines for internal marks, college events, activities, and holidays. The academic calendar is shared and displayed on the college website every session.

Internal tests (CIE) are conducted twice per semester by the examination board, following the academic calendar. The orientation classes held at the beginning of each academic year are essential for informing students about the examination system, Choice Based Credit System (CBCS), and grading system. Internal assessments are structured to ensure consistency, transparency, quality, and academic standards. Continuous Internal Evaluation

involves online presentations, assignments/projects, online group discussions, and online tests.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://jbc.edu.in/academic-calendar-2022-23/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

167

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

167

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution mandates a Environmental Studies (EVS) course in the fourth semester for all students.

Additionally, the geography department's curriculum includes environmental studies content. The college's NSS team and ECO Club have organized various programs to raise environmental awareness.

The Equal Opportunity Cell oversees gender sensitization initiatives and conducts legal awareness programs on gender-related issues.

Some departments, like English and Political Science, integrate gender studies into their syllabi.

A Legal Cell maintains law and order within the college and offers consultations on disciplinary matters. The Career Counseling and Placement Cell organizes personality development programs, skill enhancement courses, and entrepreneurship training for students. A student-led Evangelical Union provides support to those in need.

Furthermore, a Literary promotes tribal identity both on and off-campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://iqac.jbc.edu.in/index.php/sss-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

260

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

129

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has taken up various measures to create a study environment that ensure that students, both advanced learners and slow learners, develop at their own pace. The institution is student-centric rather than teacher-centric. Each teacher is assigned as a mentor to a group of their core students and a Student's Profile Booklet for each individual student is maintained by the mentor. Thus, slow learners and advanced learners are identified.

SLOW LEARNERS

1. Remedial classes, extra lectures and informal tutorial classes are organised for slow learners.
2. Teachers are available for enquiry via mobile phones and at their homes. Students' home visits are also organized by the teachers.
3. Spoken English classes are held for those who are weak in English.
4. Slow learners are encouraged to sit with advanced learners in the classrooms.
5. Teaching methods include learning by doing, experimental method, and dramatization project method. Audio-visual aids, repetition and revision are emphasised for further development.

ADVANCED LEARNERS

1. Supplementary/extra reading materials are provided to the students.

2. Students are encouraged to read/study reference materials and journals available in the library.

3. Students are encouraged to make use of computer centres and internet facilities.

4. Counselling services are organised by the Career Counselling and Placement Cell.

5. Students are encouraged to be active in co-curricular activities.

6. Students are encouraged to learn another language, Hindi.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
583	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning processes at the institution are designed to be student-centric, promoting holistic development through experiential learning. The college encourages experiential learning where students learn through observation and interaction. The institution organises annual excursions and study tours to different places of historical, economic, literary, political, and geographical importance. Faculty and student exchange programmes are also organised.

The college emphasises the importance of environmental stewardship and public health through various activities. These include

cleanliness drives and sanitation programmes, which educate students on waste management and the creation of sustainable ecosystems. Furthermore, students are involved in a plethora of events across topics such as health, nature conservation, financial literacy, and public safety, organised by various government departments and NGOs.

Additionally, the college offers a range of activities aimed at skills enhancement, including seminars, radio programmes, awareness campaigns, and participation in a film production. Soft skills development is particularly emphasised, along with collaborative learning strategies like group projects and discussions.

The final year students of the college are required to attend personal development classes included in the weekly timetable. The institution encourages collaborative learning and adopts such learning strategies like pair and group assignments, group presentations, group projects, and class discussions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://jbc.edu.in/club-and-services/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution uses ICT enabled classrooms for advancement, enhancement and support of the delivery of curriculum. All the classrooms are ICT enabled. Tools like projectors for PowerPoint presentations and audio-visual aids are used in the classrooms. They are also equipped with audio-visual equipment like amplifiers, speakers, and microphones.

Free WiFi facility is available for all the students within the campus as well as to the staff in the faculty room, administrative office and seminar hall. The seminar hall is also equipped with a smart podium and can accommodate approximately 100 persons. The Multipurpose Hall which can also accommodate approximately 400 persons is equipped with WiFi, projector and a modern sound system.

The college is also well equipped with a computer laboratory to

cater to the digital and technological needs of the students. The computer laboratory is used, in collaboration with NIELIT, for classes on Course on Computer Concepts. There are 22 computers available for use and the room is detached from the rest of the college buildings.

Students are encouraged to tackle their assignments, projects and presentations using the ICT. This motivates the students to give their best and at the same time enables them to think critically and be innovative and creative.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://jbc.edu.in/wp-content/uploads/2024/04/Room-Outlay-and-Descriptions-2022-2023.pdf http://jbc.edu.in/wp-content/uploads/2024/04/Room-Outlay-and-Descriptions-2022-2023-2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

478

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution ensures students are fully informed about the Internal Assessment Examination process through various channels. Each year, the college prospectus is updated to include detailed information about the evaluation methods used, and these details are also emphasised during the Orientation Programme at the beginning of each academic session. This helps new students understand the academic expectations right from the start.

At the commencement of the new session, teaching plans are made and discussed along with the mode of Continuous Internal Evaluation. These plans are thoroughly discussed in classrooms to ensure students understand the evaluation process. Furthermore, the Internal Quality Assurance Cell (IQAC) integrates the dates of the Internal Assessment Examinations into the Academic Calendar, a critical part of the prospectus.

Execution of the examination schedule is managed by the Examination Board, which sets the timetable, appoints faculty as invigilators, and communicates the schedule to the teachers two weeks before the examinations begin. This multi-layered approach ensures clarity and prepares everyone involved—students, faculty, and administrative staff—for the assessment process. This structured dissemination of information fosters a transparent and efficient assessment environment within the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://jbc.edu.in/wp-content/uploads/2024/04/GJBC-Prospectus-2023.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Correction in marks and re-evaluation at Mizoram University is handled by the Examination Department. Students who believe there have been errors in their scoring or those marked absent erroneously on the mark sheets can apply for re-evaluation or correction. The role of the institution, particularly the administrative office of the college, is pivotal in guiding students through this process, ensuring they understand the steps required to initiate corrections or re-evaluations.

Students can utilise the ERP to view their attendance and marks. For issues such as errors in internal marks or incorrect

attendance records, the institution acts swiftly. It provides the Examination Branch of the University with duly certified internal marksheets and attendance sheets to facilitate the correction of discrepancies. This proactive approach helps in rectifying errors promptly, ensuring the accuracy of student records.

Furthermore, each academic department within the institution has a Department Committee, chaired by the Head of Department, which is tasked with handling grievances related to internal assessment marks and attendance. This committee is responsible for reviewing and addressing any discrepancies in these areas swiftly and efficiently. By doing so, it ensures that all student concerns regarding internal assessments and attendance are dealt with thoroughly, maintaining fairness and transparency in the evaluation process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://jbc.edu.in/students-grievances/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college website details the mission and objectives as well as the course outcomes for all programmes offered by the institution. The prospectus also contains the learning objectives, outcomes and a description of the methods of assessment, details of the procedures, the tools used to assess student progress and achievement, and facilities available in the library. A Help Desk, manned by the teaching faculty, is provided during the admission. Orientation programmes are organised by all the departments at the commencement of each academic year where detailed explanations of the courses, the continuous assessment method and process, and attendance requirements are given to the new students. Students are also informed of the Add-on classes available in the institution. At the Parent-Teacher meetings, parents/guardians are briefed about their children's/ ward's participation in academic activities and the extent to which they have benefitted from the programmes. Mentor-Ward meetings are also held at frequent intervals where teacher and student sit down together to track the student's academic progression. Departments also provide students with test and assignment schedules, deadlines and marking criteria

in advance so that students understand the programme requirements and map their own progression towards achieving the expected outcome of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jbc.edu.in/course-outcome/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of Programme outcomes and Course outcomes are evaluated by both direct and indirect methods. Since the semester examinations are conducted by Mizoram University, the role of the institution as an affiliated college is to take part in the central evaluation. Accordingly, a number of teachers are involved in this evaluation process every semester.

The Examination Board of the college takes charge of the conduct and evaluation of internal examinations and also ensures transparency in the evaluation process. After evaluation, the students are given the opportunity to air any possible grievances. The marks and monthly attendance percentage of the students are also displayed on the notice board.

The IQAC provides detailed result analysis data on student examination results. The analysis also highlights the strengths and weaknesses of the institution in that particular examination. This detailed analysis is discussed in the result review meeting of the teaching faculty and the Principal. Department meetings are also held to evaluate departmental performances.

The institution maintains an Alumni Profile which keeps track of the post-college endeavours of the alumni. This helps in evaluating the programme and course outcomes in terms of Higher Education and employment status.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jbc.edu.in/course-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

124

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://jbc.edu.in/wp-content/uploads/2024/04/Leitlang-Dingdi-2022-2023-Upload.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jbc.edu.in/students-feedback-sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the 2022-2023 academic year, students actively participated in a variety of activities aimed at community engagement, skill development, and environmental conservation:

1. Tree Plantation By NSS.
2. Orientation & Rope Tie Knot Training Programme Organised By Youth Adventure Club.
3. Eco Club World Nature 2022.
4. Campus Cleaning Programme.
5. Drug Awareness Campaign.
6. Basic Adventure Course Training and Monsoon Trekking Expedition.
7. Campus Cleaning Programme (Swachh Bharat).

8. Awareness Campaign on Blood Donation.
9. Voluntary Blood Donation.
10. Campaign on Waster Serration.
11. HIV Aids Awareness Campaign.
12. Radio Talk.
13. Global Hand Washing Day.
14. Faina Hnaltlang.
15. Excursion to Pukpui Caves.
16. Swachh Bharat (Cleanliness Drive).
17. World Meteorological Day.
18. Maintenance of Tree Plantation.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/extension-activity-report/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

582

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government J. Buana College sits atop a hill in the heart of Lunglei town, ensuring convenient access from all parts of the town. The college boasts a Wi-Fi enabled campus, under the watchful eye of CCTV surveillance. Its classrooms are spacious, well-lit, and ventilated, equipped with ICT tools and LCD facilities. Additionally, a Seminar Hall accommodating a hundred people is available, with a Multipurpose Hall nearing completion, capable of hosting three hundred individuals. The main library is internet-enabled with the latest SOUL 2.0 software and N-List access. Each department maintains its own library, comprised of purchased and donated books from faculty, alumni, and supporters, meticulously recorded in departmental archives. Collaborating with NIELIT, the college established a Computer Study Centre in 2017, facilitating students' CCC certification with 22 computers and functional headphones. Furthermore, a Language Laboratory equipped with updated computers aids English language learners.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jbc.edu.in/about-college-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College hosts an annual sports extravaganza known as College Week, featuring a range of activities. Indoor games are facilitated within the college premises, complemented by a versatile volleyball and basketball court. Agreements with local organizations grant access to additional sports facilities, including the Bazar Veng Indoor Stadium and Thuamluaia Mual, sanctioned by the Lunglei District Sports Committee. The Adventure Club, a recent addition, caters to students keen on outdoor pursuits, offering hiking, rock climbing, and white-water rafting expeditions that blend adventure with education. Prioritizing physical and mental wellness, the college gymnasium boasts modern equipment such as treadmills, elliptical cycles, and dumbbells. Cultural enrichment is fostered through the Students' Union, organizing diverse events like blood donation drives and club activities, all centered around the vibrant college quad. The college can hosts various internal co-curricular activities as well-equipped modern multipurpose hall with 400 strong capacity is constructed under RUSA 2.0.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jbc.edu.in/about-college-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2024/04/Room-Outlay-and-Descriptions-2022-2023-2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.182

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The primary library occupies the entire first floor of the administrative building. It is furnished with the latest SOUL 2.0 software, developed by the INFLIBNET Centre specifically to meet the needs of college and university libraries. Adhering to international standards for bibliographic formats, networking, and circulation protocols, it boasts approximately 8000 available books. Additionally, the library subscribes to 6 journals across various disciplines and 5 Mizo-language dailies. Further enriching its resources, the library offers e-resources from the INFLIBNET Centre, granting access to an additional 6000 e-journals and 106000 e-books through the N-List. Wi-Fi connectivity is provided for both students and faculty. Regarding lending services, the

library is fully automated and backed up by a 25 KV generator for uninterrupted power supply. Utilizing barcode technology, its automated circulation system streamlines operations. Moreover, the library provides reprography, printing, and lamination services, facilitating document reproduction for staff and students. An e-resource section equipped with computers allows access to e-books and e-journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://jbc.edu.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.519

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

82

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The ICT Cell at Govt. J Buana College is responsible for maintaining and enhancing the IT infrastructure on campus. Recently, they boosted the internet speed from 100 to 300 mbps and made free Wi-Fi accessible to all students and faculty across the premises. Additionally, new Wi-Fi routers were installed, and the seminar hall now features a smart podium. The college boasts a computer lab with 22 computers used for the Course on Computer Concepts (CCC) in collaboration with NIELIT, and a language lab with 10+1 computers primarily utilized for Spoken English and Hindi classes, each equipped with headphones. The ICT Cell also manages and updates the college website and social media accounts regularly, transitioning the website from its previous domain to a new one with enhanced features. Furthermore, the college has implemented Enterprise Resource Planning software for administrative tasks and introduced online admission and fee payment portals. Access to e-resources through N-LIST is now available, and Wi-Fi coverage across the campus is continuously expanded and upgraded via two access points.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2022/12/E-Governance-Policy.pdf

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.18

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government J. Buana College maintains its installations and equipment throughout its campus. The Administrative Department and the Property Committee are responsible for ensuring proper upkeep of buildings, installations, and equipment. They conduct regular maintenance and repairs, promptly addressing any emergencies to ensure a safe and smooth campus life. Departments, Cells, Committees, and students can request maintenance through the

Administrative Department, which promptly addresses their needs. The Building Committee, formed during staff meetings and appointed by the Principal, oversees the addition of new infrastructure as per the college's requirements. Classroom maintenance is handled by both the Administrative Department and students. The ICT Cell manages the maintenance of laboratories, ICT facilities, and the college website. The Library Committee, comprising a Chairman, Ex-officio Secretary, and representatives from each academic department, gathers book requirements and manages library operations. Additionally, the Property Committee establishes procedures for utilizing and maintaining academic and other physical facilities of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2024/04/Facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

387

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://gjbc.mizoram.gov.in/page/add-on
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

337

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

337

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

29

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Union (SU) of the Institution is democratically elected, with the Principal as the Ex-officio President. The Students' Union play an active role in decision making and resolving issues related to the campus life. All the students of the college are the members of the Union. Following the Academic calendar, the election is held in mid-July. The aims and objectives of the Students' Union are:

1. To represent the welfare and interests of the students.
2. To promote harmonious relations among all inmates of the college.
3. To develop academic atmosphere and to promote the students' academic pursuit.
4. To protect the rights of the students and to create amenities for their welfare.
5. To organize cocurricular and extension activities.

There are two student representatives, one male and one female, from the SU leaders in the Planning Board and one student representative in IQAC. Also, a Class Representative and an Asst. Class Representative are selected to represent each semester. The election is done with the teacher as the overseer. Various clubs are established in the college. Students are encouraged to be a member of at least one club; however, they are not to be a member in more than two clubs.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/students-union-su/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

JB College Alumni Association is a non-political and non-profit making organization which has been active for a few years and at the present time is undergoing processes for registration. It has made significant contributions towards the development of the institution. The Association's mission, goals and objectives support the development of Govt J. Buana College, Lunglei, thereby indirectly contributing to the development of the College. The motto of the Association is "Dream bigger, Do Greater".

The Mission is "To contribute to the development of Government J. Buana College, Lunglei and its alumni through improvement and development of curricula and programs, provision of financial and material support and enhancing networking and career development among the alumni".

It has contributed towards advertising the college through word of mouth before admissions. Through the feedback and suggestions, the Association has contributed towards the improvement and the development of the college for effective and efficient teaching and learning as well as the general well-being of the students and staff. It also helps to develop and help maintain active alumni interactions and enhance the image of the College through self-enrichment, career development and role modelling in the wider society.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to impart quality education and to guide the students to become responsible citizens. To realize the vision and mission of Gov't J. Buana College, the institution has outlined a Perspective Plan in its Institutional Development Pna (IDP) in line with UGC guidelines and NEP 2020 envisaging:

1. Institutional Restructuring
2. Holistic and Multidisciplinary Education
3. Optimal Learning Environments and Support for Students
4. Motivated, Energized, and Capable Faculty

File Description	Documents
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2023/09/IDP-J-Buana-College.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college's academic affairs are managed at the departmental level through participatory governance. Departments oversee tasks such as admissions, exam administration, seminars, study tours, and related activities through collaborative decision-making and involvement.

Additionally, the college hosts various academic and extension cells, clubs, and committees aimed at enriching student experiences. Notably, the Students' Union, led by the Principal as the ex-officio President and other elected student officials, serves to support student welfare and promote community engagement within and beyond the campus. They are integral to both the student body and faculty, facilitating and organizing activities within and outside the college premises.

The Students' Union leaders actively participate in inter-college programs, assist teachers during field trips, and organize events like Freshers' Social and "College Week" annually. Moreover, they contribute to decision-making committees within the college, ensuring student representation in governance processes.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/boards-committees-cells/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Acting on the observation made by the Peer Team of the previous inspection, the institution constituted a strategic plan to accelerate infrastructure development for academic and extension

activities with the specific goals of mobilizing funds for the construction of the following: 1. Seminar Room 2. Multipurpose Hall 3. Conference Room 4. Additional classrooms for Commerce Stream 5. Examination Office 6. Students' Day Home 7. Computer Study Centre Keeping in mind the goals set, the institution garnered funds available under RUSA, UGC, and NEDP for the purpose. To facilitate the smooth construction of the said infrastructure, a Project Monitoring Unit (PMU) was constituted and this functions as the core committee overseeing all construction projects under RUSA viz., 1. Vertical extension of the hostel building for Seminar Hall 2. RUSA building which houses a large classroom and garage 3. Vertical extension of Canteen building for Computer Study Centre. 4. Vertical extension of classroom for Teacher's Common Room and Multipurpose Hall. The Building Committee oversees the following projects which are under UGC and NEDP grants: 1. Student's Day Home and Examination Office. 2. Double Urinal Shed 3. Vertical extension of the college main building for three commerce classrooms. 4. Vertical extension of the college main building for Conference Hall.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2023/09/IDP-J-Buana-College.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's operations are overseen by the principal, who serves as both the academic and administrative leader. Supporting the principal in academic matters are the Vice Principal, Heads of Departments, and teaching faculty. In administration, the principal is aided by the Head Assistant, UDC, LDC, and LDC cum Cashier.

Academic decisions originate from the Academic Committee and are implemented by the respective departments. The Examination Board manages internal and end-semester examinations, as well as the compilation and submission of marks and attendance to the University Examination Department. Financial matters, including income, expenditure, and resource allocation, are handled by the

Finance Committee. Infrastructure development is supervised by the Building Committee and the Project Monitoring Unit of RUSA.

The Library Committee is responsible for decisions concerning library operations. Administrative staff and teachers follow recruitment rules set by the State Government. There are mechanisms in place for grievance redressal, including a Grievance Redressal Cell and a fully operational Internal Complaints Committee for Sexual Harassment of Women at the Workplace. Additionally, the 'Student Mentoring' and 'Counselling Cell' address students' grievances and complaints.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/boards-committees-cells/
Link to Organogram of the Institution webpage	https://jbc.edu.in/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution offers a range of welfare measures, both monetary and non-monetary, for both teaching and non-teaching staff. These include:

- Staff Welfare funds allocated for both teaching and non-teaching staff.
- MCTA funds designated for MCTA members.
- Group Insurance Scheme covering all staff members.
- General Provident Fund loan provisions.
- House Building Allowance (HBA) and vehicle advance options available to both teaching and non-teaching staff.
- Medical reimbursement in accordance with Government of Mizoram guidelines.
- Health care facilities as per Government of Mizoram norms.
- Assistance in obtaining personal loans from banks for various purposes.
- Financial support for cultural, literary, adventure, and sports activities.
- Recognition and felicitation of teaching and non-teaching staff for their achievements.
- Installation of CCTV cameras for staff security.
- Facilities such as staff rooms, canteens, first aid stations, clean drinking water, and hygienic washrooms for staff.
- Gym facilities provided for the physical well-being of staff.
- Employee quota reserved for the admission of children of teaching and non-teaching staff in the college.
- Various types of leave available to both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/code-of-conduct/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has implemented a 'Performance Appraisal System' for both teaching and non-teaching staff. Teaching faculty undergo performance assessment according to UGC guidelines, specifically the Annual Performance Assessment Report. Faculty promotions follow UGC guidelines outlined in the Career Advancement Scheme (CAS), contingent upon meeting the required Academic Performance Indicator (API) scores. Applications are reviewed by a screening committee, and promotions are based on candidates' performance in interviews.

Non-teaching staff performance evaluations are conducted through the Annual Confidential Report (ACR) system. The Government of Mizoram has established detailed procedures for ACR maintenance. All Group B & C employees are required to complete their ACRs using the provided format and submit them to the Principal. After necessary reporting and review, the Principal forwards the ACRs to the competent authority for further action. Group D staff submit their annual performance reports directly to higher authorities for appropriate action.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/downloads/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both internal and external audits. The institution has a well-established internal Audit system. The internal auditors carry out both financial and systems audit regularly as per the requirements of the UGC. A Cash-Book containing all the detail information of monetary transactions, expenditure and income is properly maintained with monthly closing system. Physical verification of assets is also done on an annual basis by the Property Committee. In addition, the Financial Statement of the college is being audited on yearly basis by Chartered Accountant.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/audit-report/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution dedicates significant effort to fundraising and resource generation. It actively seeks opportunities for grants and financial assistance from Government Agencies such as the UGC, NEDP, and RUSA. Specifically concerning UGC funds, the college adheres to strategies outlined by the UGC for fund mobilization and resource utilization. The institution has successfully secured

various grants from these agencies and has effectively utilized them.

The college administration encourages faculty members to apply for research grants, as well as grants for organizing seminars and workshops. Additionally, a Resource Mobilisation Committee has been established to oversee expenditure, formulate budgets, and explore new avenues for grants from both governmental and non-governmental entities.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/boards-committees-cells/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institutional Quality Assurance Cell (IQAC) is responsible for preparing the Annual Quality Assurance Reports and coordinating post-accreditation quality initiatives. It also develops the annual IQAC plan and Academic Calendar. Additionally, the IQAC has introduced a recommended work planner for all faculty members and has initiated student mentoring and counseling programs, along with Parent-Teacher Meetings. Furthermore, it organizes orientation programs for new students at the beginning of each academic year.

Two practices institutionalized as a result of IQAC initiatives are:

1. **Students' Feedback:** The IQAC collects semester-wise feedback from students regarding faculty and courses. These feedbacks are analyzed, and the Principal discusses them individually with teachers. Departments develop strategies to utilize the feedback for improving quality, while individual teachers take corrective measures based on the feedback.
2. **Mentor-Ward System:** The IQAC has introduced the Mentor-Ward system to enhance student work culture and foster better relationships between staff and students. Each faculty member is assigned a group of students to mentor, and a

Student's Profile Booklet is maintained for each student. Mentor-Parent meetings are conducted to involve parents and guardians in the academic progress of students.

File Description	Documents
Paste link for additional information	https://iqac.jbc.edu.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Students' Feedback on Teachers: The IQAC collects semester-wise feedback from students regarding faculty and courses. These feedbacks are analyzed, and any identified gaps are addressed based on the feedback. The institution utilizes this feedback to enhance the quality of teaching. Individual teachers take appropriate corrective measures based on the feedback received. Incremental improvements made during the preceding five years (for the first cycle) and post-accreditation quality initiatives for subsequent cycles include:

1. Introduction of skill and ability enhancement courses such as the Course on Computer Concept.
2. Establishment of agreements with relevant authorities for the utilization of Bazar Veng Indoor Stadium, Thuamluaia Mual, and Lena Stadium. A Gymnasium has been installed on campus.
3. Enhancement of ICT facilities to support the teaching-learning process.
4. Implementation of various strategies to reduce the failure rate, including the creation of a Question Bank, utilization of diverse online teaching methods, conducting quizzes through Google Forms, and incorporating audio-visual aids such as movies, documentaries, songs, maps, and video tutorials.
5. Active operation of the Career Counseling & Guidance Cell within the institution.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/policies/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jbc.edu.in/annual-magazine/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual Gender Sensitization Plan The institution takes the issue of gender sensitization with utmost care to ensure gender equality. The various programmes as well as other seminars and workshops organized annually help students examine the personal attitudes and beliefs of the various sexes, helping them enjoy a balanced life both within the institution as well as in the society. Specific facilities provided for women in terms of:

1. Safety and Security: Anti-Ragging Committee is constituted in this college to prevent ragging and to take anti-ragging measures as per the guidelines issued by the Supreme Court of India and

UGC.

Counseling: To provide personal counseling for girls, the college has established the Equal Opportunity Cell, headed by our senior staff members, that monitors the mental health and personal problems affecting female students. The Equal opportunity Cell also conducts workshops and seminars to sensitize the students about gender issues and create a cordial study environment where male and female students can participate in college activities with harmony. Mentoring system carried out by all the departments, and the Career Counseling and Placement Cell are both open to personal counseling of the students, especially girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management: Every classroom, staff room and social space is equipped with appropriate dustbins. Biodegradable and non- biodegradable wastes are segregated. The college canteen is equipped with dry and wet/perishable dustbins to ease recycling and orderly waste disposal. Food waste from the canteen is

collected and used for fodder.

2. Liquid Waste Management. Used water and toilet waste is efficiently disposed of through an intricate network of drainage and pipeline system. Classrooms and staff rooms are not affected by any disturbing odour coming from toilets or the canteen.

3. E-Waste Management: Discarded office stationeries such as paper, files, and pens are separated from hazardous wastes such as printer --cartridges, damaged computer parts, etc. Waste Compact Disks (CDs) are used by students for decorative purposes in college events and functions. The college tries its best to keep its running cost low with judicious use of stationeries and lower the Institute's carbon footprint as much as possible.

Any other relevant information: .Awareness programs such Observation of Nature Conservation Day, Observation of World Ozone Day, Awareness Programme and Training on Waste Composting and Organic Eco- Gardening, Cleanliness Drive, Plantation Drive, etc. in collaboration with NSS, Sports Youth & Service, Health and Sanitation committee and Urban Development & Planning Authority are some of the initiatives taken up by the college

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution has taken various measures and activities to provide an inclusive environment within the college community. An initiative of the Government of India, Ek Bharat Shreshtha Bharat (EBSB) with the objective to enhance understanding and bonding between people of diverse cultures living in different States and Union Territories in India. The college has two partner states, Bihar and Tripura. In order to provide inclusive environment for women within the Institute, workshops, essay writing competitions, awareness programmes, and training are organized by various committees. In different functions and events, students from different cultural backgrounds are encouraged to showcase their traditional dances, attires, and languages. The Students' Union organizes College Week where all students regardless of culture, region, religion or language take part in the various indoor and outdoor sports. It also opens its arms to embracing different cultural dances and songs through the Opening and Closing Ceremonies of the College Week. The Grievance Redressal Cell deals with various grievances without considering students' racial or cultural background. National Unity Day is observed in the college

to promote and spread awareness on the importance of people of different culture, region, religion and language living together in unity within the community. Various extension activities can be accessed: Extension Activity report - Government J. Buana College (jbc.edu.in)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

"Service, Diligence, Honesty" which make up the college motto have always been the key words which have guided the college ever since it was founded in the year 1983. The mission of the college was to mould its students into able and responsible citizens with a goal to serve their fellow human beings and the communities in which they live.

The main thrust of the institution's efforts during the present calendar year focuses on giving back to the society through various programmes like Voluntary Blood Donations, Cleaning Public Buildings and spaces and planting and nurturing trees. The college fraternity has also engaged in conservation projects like "Save Tlawng River", by cleaning up the debris in and around the river. In its effort of counter the harmful effects of drug abuse, fireworks etc. on the community, the college has organised awareness programmes in its adopted village.

The institution has been vocal in its advocacy of sustainable development and has organized talks on the harmfulness of single used plastic, banning its use in the college premises. Since the demography of the college is largely rural, sensitization of students on these issues is hoped to be beneficial to their communities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has been commemorating and observing national and inter-national commemorative days, events and festivals over the years like Observation of Nature Conservation Day, World Ozone Day, Global Hand-washing Day, National Unity Day, National Voters Day, Republic Day, Martyrs' Day, Zero Discrimination Day, International Women's Day, World TB Day, World Poetry Day, World Meteorological Day, World Consumer Rights Day, World Environment Day, International Mother Earth Day.

The college also participated through its Cultural Club in

festivals and celebrations through performance in folk dance and chants. It also celebrates and organized webinar in commemoration of the 36th Mizoram State Day by the Department of History & Commerce on the 20th February 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mentoring System:

The goal of this practice is the upliftment of students, not just in the academic sphere but also in the social and personal sphere. The Mentoring system also strives to improve the work culture of the students and create better teacher-student relationship. Students are divided into groups and are supervised by a teacher who is their mentor. The mentor meets with his/her wards from time to time to monitor their progress, academic and otherwise. The Mentor brings the parents/guardians of his/her wards on board by arranging meetings with them to monitor their progress. This practice has resulted in lower drop-out rates and improved academic performance over the years.

ERP System:

Under the Information & Communications Technology Cell (ICT), Colles ERP system was successfully launched to help and document the college administrative system. It is a user-friendly application conforming all administrative staff and students where results and questions are readily provided at the touch of our mobile phones. This has resulted in seamless paperless administrative work and ensures efficiency for both students and staff.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The main mission and objective is, therefore, to produce quality human resources who would be employable in all areas and would prove to be good citizens for the country. Being established to cater to the needs of the locality and the poorer section of the society, the Career Guidance Cell of the college has taken up action to find and provide part-time jobs for self-supporting students. As it has become a requirement for all employees to acquire a CCC, the Computer Study Centre was established to ready the students with this certificate before they leave college. Free Spoken Language Classes (English and Hindi) are open for all students. This is done so that students may acquire English and Hindi speaking skills to get them ready to take up any kind of job in and outside Mizoram.

Orientation Program is held at the beginning of the session for I Semester students and a Refresher Program for III and V Semester students. Students are intimated on the rules and regulations of the college, the importance of attendance, various clubs and activities, and examinations. Orientation on Examinations are again given to the students during one of the lecture periods before the actual examination.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government J Buana College follows the guidelines and regulations set by Mizoram University for its curricular aspects and courses. This includes adhering to the prescribed curriculum and offering additional courses to maintain academic excellence. Since the implementation of the Choice Based Credit System (CBCS) by Mizoram University at the undergraduate level from the academic year 2015-2016, the college has been conducting online orientation classes for students at the beginning of each academic year.

At the start of every semester, the college communicates the timetable, internal and external marks weightage, and evaluation process to the students. Faculty meetings are held to discuss updates, academic calendars, and review the results of the previous semester. During teaching sessions, faculty members utilize various online platforms such as Webex, Google Meet, Google Classroom, PowerPoint slides, videos, and other virtual tools.

The college provides a well-equipped library with study materials and internet connectivity through SOUL 2.0 and N-List. Departmental committees regularly meet to ensure syllabus completion, monitor students' attendance, and evaluate internal marks.

Furthermore, the college has implemented a mentoring system to monitor and guide individual student progress and performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://jbc.edu.in/course-outcome/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government J. Buana College adheres to the academic calendar provided by Mizoram University for scheduling examinations and other academic events. Additionally, the college has an academic committee comprising department heads, which meets regularly. The college's academic calendar is prepared each semester by the Internal Quality Assurance Cell (IQAC), aligning with the university's calendar and the college's academic plans. It includes dates for internal assessment tests, semester exams, submission deadlines for internal marks, college events, activities, and holidays. The academic calendar is shared and displayed on the college website every session.

Internal tests (CIE) are conducted twice per semester by the examination board, following the academic calendar. The orientation classes held at the beginning of each academic year are essential for informing students about the examination system, Choice Based Credit System (CBCS), and grading system. Internal assessments are structured to ensure consistency, transparency, quality, and academic standards. Continuous Internal Evaluation involves online presentations, assignments/projects, online group discussions, and online tests.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://jbc.edu.in/academic-calendar-2022-23/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

A. All of the above

Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

167

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

167

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution mandates a Environmental Studies (EVS) course in the fourth semester for all students.

Additionally, the geography department's curriculum includes environmental studies content. The college's NSS team and ECO Club have organized various programs to raise environmental awareness.

The Equal Opportunity Cell oversees gender sensitization initiatives and conducts legal awareness programs on gender-related issues.

Some departments, like English and Political Science, integrate gender studies into their syllabi.

A Legal Cell maintains law and order within the college and offers consultations on disciplinary matters. The Career Counseling and Placement Cell organizes personality development programs, skill enhancement courses, and entrepreneurship training for students. A student-led Evangelical Union provides support to those in need.

Furthermore, a Literarypromotes tribal identity both on and off-campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://iqac.jbc.edu.in/index.php/sss-feedback/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
260	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

129

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has taken up various measures to create a study environment that ensure that students, both advanced learners and slow learners, develop at their own pace. The institution is student-centric rather than teacher-centric. Each teacher is assigned as a mentor to a group of their core students and a Student's Profile Booklet for each individual student is maintained by the mentor. Thus, slow learners and advanced learners are identified.

SLOW LEARNERS

1. Remedial classes, extra lectures and informal tutorial classes are organised for slow learners.
2. Teachers are available for enquiry via mobile phones and at their homes. Students' home visits are also organized by the teachers.
3. Spoken English classes are held for those who are weak in English.
4. Slow learners are encouraged to sit with advanced learners in the classrooms.
5. Teaching methods include learning by doing, experimental method, and dramatization project method. Audio-visual aids, repetition and revision are emphasised for further development.

ADVANCED LEARNERS

1. Supplementary/extra reading materials are provided to the students.
2. Students are encouraged to read/study reference materials and journals available in the library.
3. Students are encouraged to make use of computer centres and internet facilities.
4. Counselling services are organised by the Career Counselling and Placement Cell.
5. Students are encouraged to be active in co-curricular activities.
6. Students are encouraged to learn another language, Hindi.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
583	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning processes at the institution are designed to be student-centric, promoting holistic development through experiential learning. The college encourages experiential learning where students learn through observation and interaction. The institution organises annual excursions and

study tours to different places of historical, economic, literary, political, and geographical importance. Faculty and student exchange programmes are also organised.

The college emphasises the importance of environmental stewardship and public health through various activities. These include cleanliness drives and sanitation programmes, which educate students on waste management and the creation of sustainable ecosystems. Furthermore, students are involved in a plethora of events across topics such as health, nature conservation, financial literacy, and public safety, organised by various government departments and NGOs.

Additionally, the college offers a range of activities aimed at skills enhancement, including seminars, radio programmes, awareness campaigns, and participation in a film production. Soft skills development is particularly emphasised, along with collaborative learning strategies like group projects and discussions.

The final year students of the college are required to attend personal development classes included in the weekly timetable. The institution encourages collaborative learning and adopts such learning strategies like pair and group assignments, group presentations, group projects, and class discussions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://jbc.edu.in/club-and-services/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution uses ICT enabled classrooms for advancement, enhancement and support of the delivery of curriculum. All the classrooms are ICT enabled. Tools like projectors for PowerPoint presentations and audio-visual aids are used in the classrooms. They are also equipped with audio-visual equipment like amplifiers, speakers, and microphones.

Free WiFi facility is available for all the students within the campus as well as to the staff in the faculty room, administrative office and seminar hall. The seminar hall is

also equipped with a smart podium and can accommodate approximately 100 persons. The Multipurpose Hall which can also accommodate approximately 400 persons is equipped with WiFi, projector and a modern sound system.

The college is also well equipped with a computer laboratory to cater to the digital and technological needs of the students. The computer laboratory is used, in collaboration with NIELIT, for classes on Course on Computer Concepts. There are 22 computers available for use and the room is detached from the rest of the college buildings.

Students are encouraged to tackle their assignments, projects and presentations using the ICT. This motivates the students to give their best and at the same time enables them to think critically and be innovative and creative.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://jbc.edu.in/wp-content/uploads/2024/04/Room-Outlay-and-Descriptions-2022-2023.pdf http://jbc.edu.in/wp-content/uploads/2024/04/Room-Outlay-and-Descriptions-2022-2023-2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

478

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The Institution ensures students are fully informed about the Internal Assessment Examination process through various channels. Each year, the college prospectus is updated to include detailed information about the evaluation methods used, and these details are also emphasised during the Orientation Programme at the beginning of each academic session. This helps new students understand the academic expectations right from the start.

At the commencement of the new session, teaching plans are made and discussed along with the mode of Continuous Internal Evaluation. These plans are thoroughly discussed in classrooms to ensure students understand the evaluation process. Furthermore, the Internal Quality Assurance Cell (IQAC) integrates the dates of the Internal Assessment Examinations into the Academic Calendar, a critical part of the prospectus.

Execution of the examination schedule is managed by the Examination Board, which sets the timetable, appoints faculty as invigilators, and communicates the schedule to the teachers two weeks before the examinations begin. This multi-layered approach ensures clarity and prepares everyone involved—students, faculty, and administrative staff—for the assessment process. This structured dissemination of information fosters a transparent and efficient assessment environment within the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://jbc.edu.in/wp-content/uploads/2024/04/GJBC-Prospectus-2023.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Correction in marks and re-evaluation at Mizoram University is handled by the Examination Department. Students who believe there have been errors in their scoring or those marked absent erroneously on the mark sheets can apply for re-evaluation or correction. The role of the institution, particularly the administrative office of the college, is pivotal in guiding students through this process, ensuring they understand the

steps required to initiate corrections or re-evaluations.

Students can utilise the ERP to view their attendance and marks. For issues such as errors in internal marks or incorrect attendance records, the institution acts swiftly. It provides the Examination Branch of the University with duly certified internal marksheets and attendance sheets to facilitate the correction of discrepancies. This proactive approach helps in rectifying errors promptly, ensuring the accuracy of student records.

Furthermore, each academic department within the institution has a Department Committee, chaired by the Head of Department, which is tasked with handling grievances related to internal assessment marks and attendance. This committee is responsible for reviewing and addressing any discrepancies in these areas swiftly and efficiently. By doing so, it ensures that all student concerns regarding internal assessments and attendance are dealt with thoroughly, maintaining fairness and transparency in the evaluation process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://jbc.edu.in/students-grievances/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college website details the mission and objectives as well as the course outcomes for all programmes offered by the institution. The prospectus also contains the learning objectives, outcomes and a description of the methods of assessment, details of the procedures, the tools used to assess student progress and achievement, and facilities available in the library. A Help Desk, manned by the teaching faculty, is provided during the admission. Orientation programmes are organised by all the departments at the commencement of each academic year where detailed explanations of the courses, the continuous assessment method and process, and attendance requirements are given to the new students. Students are also informed of the Add-on classes available in the institution. At the Parent-Teacher meetings, parents/guardians are briefed

about their children's/ ward's participation in academic activities and the extent to which they have benefitted from the programmes. Mentor-Ward meetings are also held at frequent intervals where teacher and student sit down together to track the student's academic progression. Departments also provide students with test and assignment schedules, deadlines and marking criteria in advance so that students understand the programme requirements and map their own progression towards achieving the expected outcome of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jbc.edu.in/course-outcome/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of Programme outcomes and Course outcomes are evaluated by both direct and indirect methods. Since the semester examinations are conducted by Mizoram University, the role of the institution as an affiliated college is to take part in the central evaluation. Accordingly, a number of teachers are involved in this evaluation process every semester.

The Examination Board of the college takes charge of the conduct and evaluation of internal examinations and also ensures transparency in the evaluation process. After evaluation, the students are given the opportunity to air any possible grievances. The marks and monthly attendance percentage of the students are also displayed on the notice board.

The IQAC provides detailed result analysis data on student examination results. The analysis also highlights the strengths and weaknesses of the institution in that particular examination. This detailed analysis is discussed in the result review meeting of the teaching faculty and the Principal. Department meetings are also held to evaluate departmental performances.

The institution maintains an Alumni Profile which keeps track of the post-college endeavours of the alumni. This helps in evaluating the programme and course outcomes in terms of Higher Education and employment status.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jbc.edu.in/course-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

124

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://jbc.edu.in/wp-content/uploads/2024/04/Leitlang-Dingdi-2022-2023-Upload.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jbc.edu.in/students-feedback-sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the 2022-2023 academic year, students actively participated in a variety of activities aimed at community engagement, skill development, and environmental conservation:

1. Tree Plantation By NSS.
2. Orientation & Rope Tie Knot Training Programme Organised By Youth Adventure Club.
3. Eco Club World Nature 2022.
4. Campus Cleaning Programme.
5. Drug Awareness Campaign.
6. Basic Adventure Course Training and Monsoon Trekking

Expedition.

7. Campus Cleaning Proramme (Swachh Bharat).
8. Awareness Campaign on Blood Donation.
9. Voluntary Blood Donation.
10. Campaign on Waster Serration.
11. HIV Aids Awareness Campaign.
12. Radio Talk.
13. Global Hand Washing Day.
14. Faina Hnaltlang.
15. Excursion to Pukpui Caves.
16. Swachh Bharat (Cleanliness Drive).
17. World Meteorological Day.
18. Maintenance of Tree Plantation.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/extension-activity-report/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

582

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government J. Buana College sits atop a hill in the heart of Lunglei town, ensuring convenient access from all parts of the town. The college boasts a Wi-Fi enabled campus, under the watchful eye of CCTV surveillance. Its classrooms are spacious, well-lit, and ventilated, equipped with ICT tools and LCD facilities. Additionally, a Seminar Hall accommodating a hundred people is available, with a Multipurpose Hall nearing completion, capable of hosting three hundred individuals. The main library is internet-enabled with the latest SOUL 2.0 software and N-List access. Each department maintains its own library, comprised of purchased and donated books from faculty, alumni, and supporters, meticulously recorded in departmental archives. Collaborating with NIELIT, the college established a Computer Study Centre in 2017, facilitating students' CCC certification with 22 computers and functional headphones. Furthermore, a Language Laboratory equipped with updated computers aids English language learners.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jbc.edu.in/about-college-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College hosts an annual sports extravaganza known as College Week, featuring a range of activities. Indoor games are facilitated within the college premises, complemented by a versatile volleyball and basketball court. Agreements with local organizations grant access to additional sports facilities, including the Bazar Veng Indoor Stadium and Thuamluaia Mual, sanctioned by the Lunglei District Sports Committee. The Adventure Club, a recent addition, caters to students keen on outdoor pursuits, offering hiking, rock climbing, and white-water rafting expeditions that blend adventure with education. Prioritizing physical and mental wellness, the college gymnasium boasts modern equipment such as treadmills, elliptical cycles, and dumbbells. Cultural enrichment is fostered through the Students' Union, organizing diverse events like blood donation drives and club activities, all centered around the vibrant college quad. The college can hosts various internal co-curricular activities as well-equipped modern multipurpose hall with 400 strong capacity is constructed under RUSA 2.0.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jbc.edu.in/about-college-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2024/04/Room-Outlay-and-Descriptions-2022-2023-2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.182

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The primary library occupies the entire first floor of the administrative building. It is furnished with the latest SOUL 2.0 software, developed by the INFLIBNET Centre specifically to meet the needs of college and university libraries. Adhering to international standards for bibliographic formats, networking, and circulation protocols, it boasts approximately 8000 available books. Additionally, the library subscribes to 6 journals across various disciplines and 5 Mizo-language dailies. Further enriching its resources, the library offers e-resources from the INFLIBNET Centre, granting access to an

additional 6000 e-journals and 106000 e-books through the N-List. Wi-Fi connectivity is provided for both students and faculty. Regarding lending services, the library is fully automated and backed up by a 25 KV generator for uninterrupted power supply. Utilizing barcode technology, its automated circulation system streamlines operations. Moreover, the library provides reprography, printing, and lamination services, facilitating document reproduction for staff and students. An e-resource section equipped with computers allows access to e-books and e-journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://jbc.edu.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.519

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

82

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The ICT Cell at Govt. J Buana College is responsible for maintaining and enhancing the IT infrastructure on campus. Recently, they boosted the internet speed from 100 to 300 mbps and made free Wi-Fi accessible to all students and faculty across the premises. Additionally, new Wi-Fi routers were installed, and the seminar hall now features a smart podium. The college boasts a computer lab with 22 computers used for the Course on Computer Concepts (CCC) in collaboration with NIELIT, and a language lab with 10+1 computers primarily utilized for Spoken English and Hindi classes, each equipped with headphones. The ICT Cell also manages and updates the college website and social media accounts regularly, transitioning the website from its previous domain to a new one with enhanced features. Furthermore, the college has implemented Enterprise Resource Planning software for administrative tasks and introduced online admission and fee payment portals. Access to e-resources through N-LIST is now available, and Wi-Fi coverage across the campus is continuously expanded and upgraded via two access points.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2022/12/E-Governance-Policy.pdf

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4.18

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government J. Buana College maintains its installations and equipment throughout its campus. The Administrative Department and the Property Committee are responsible for ensuring proper upkeep of buildings, installations, and equipment. They conduct regular maintenance and repairs, promptly addressing any emergencies to ensure a safe and smooth campus life. Departments, Cells, Committees, and students can request maintenance through the Administrative Department, which promptly addresses their needs. The Building Committee, formed during staff meetings and appointed by the Principal, oversees the addition of new infrastructure as per the college's requirements. Classroom maintenance is handled by both the Administrative Department and students. The ICT Cell manages the maintenance of laboratories, ICT facilities, and the college website. The Library Committee, comprising a Chairman, Ex-officio Secretary, and representatives from each academic department, gathers book requirements and manages library operations. Additionally, the Property Committee establishes procedures for utilizing and maintaining academic and other physical facilities of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2024/04/Facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
387	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
3	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	https://gjbc.mizoram.gov.in/page/add-on
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

337

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

337

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Union (SU) of the Institution is democratically elected, with the Principal as the Ex-officio President. The Students' Union play an active role in decision making and resolving issues related to the campus life. All the students of the college are the members of the Union. Following the Academic calendar, the election is held in mid-July. The aims and objectives of the Students' Union are:

1. To represent the welfare and interests of the students.

2. To promote harmonious relations among all inmates of the college.

3. To develop academic atmosphere and to promote the students' academic pursuit.

4. To protect the rights of the students and to create amenities for their welfare.

5. To organize cocurricular and extension activities.

There are two student representatives, one male and one female, from the SU leaders in the Planning Board and one student representative in IQAC. Also, a Class Representative and an Asst. Class Representative are selected to represent each semester. The election is done with the teacher as the overseer. Various clubs are established in the college. Students are encouraged to be a member of at least one club; however, they are not to be a member in more than two clubs.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/students-union-su/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

JB College Alumni Association is a non-political and non-profit making organization which has been active for a few years and at the present time is undergoing processes for registration. It has made significant contributions towards the development of the institution. The Association's mission, goals and objectives support the development of Govt J. Buana College, Lunglei, thereby indirectly contributing to the development of the College. The motto of the Association is "Dream bigger, Do Greater".

The Mission is "To contribute to the development of Government J. Buana College, Lunglei and its alumni through improvement and development of curricula and programs, provision of financial and material support and enhancing networking and career development among the alumni".

It has contributed towards advertising the college through word of mouth before admissions. Through the feedback and suggestions, the Association has contributed towards the improvement and the development of the college for effective and efficient teaching and learning as well as the general well-being of the students and staff. It also helps to develop and help maintain active alumni interactions and enhance the image of the College through self-enrichment, career development and role modelling in the wider society.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to impart quality education and to guide the students to become responsible citizens. To realize the vision and mission of Gov't J. Buana College, the institution has outlined a Perspective Plan in its Institutional Development Pna (IDP) in line with UGC guidelines and NEP 2020 envisaging:

1. Institutional Restructuring
2. Holistic and Multidisciplinary Education
3. Optimal Learning Environments and Support for Students
4. Motivated, Energized, and Capable Faculty

File Description	Documents
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2023/09/IDP-J-Buana-College.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college's academic affairs are managed at the departmental level through participatory governance. Departments oversee tasks such as admissions, exam administration, seminars, study tours, and related activities through collaborative decision-making and involvement.

Additionally, the college hosts various academic and extension cells, clubs, and committees aimed at enriching student experiences. Notably, the Students' Union, led by the Principal as the ex-officio President and other elected student officials, serves to support student welfare and promote community engagement within and beyond the campus. They are integral to both the student body and faculty, facilitating and organizing activities within and outside the college premises.

The Students' Union leaders actively participate in inter-

college programs, assist teachers during field trips, and organize events like Freshers' Social and "College Week" annually. Moreover, they contribute to decision-making committees within the college, ensuring student representation in governance processes.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/boards-committees-cells/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Acting on the observation made by the Peer Team of the previous inspection, the institution constituted a strategic plan to accelerate infrastructure development for academic and extension activities with the specific goals of mobilizing funds for the construction of the following: 1. Seminar Room 2. Multipurpose Hall 3. Conference Room 4. Additional classrooms for Commerce Stream 5. Examination Office 6. Students' Day Home 7. Computer Study Centre Keeping in mind the goals set, the institution garnered funds available under RUSA, UGC, and NEDP for the purpose. To facilitate the smooth construction of the said infrastructure, a Project Monitoring Unit (PMU) was constituted and this functions as the core committee overseeing all construction projects under RUSA viz., 1. Vertical extension of the hostel building for Seminar Hall 2. RUSA building which houses a large classroom and garage 3. Vertical extension of Canteen building for Computer Study Centre. 4. Vertical extension of classroom for Teacher's Common Room and Multipurpose Hall. The Building Committee oversees the following projects which are under UGC and NEDP grants: 1. Student's Day Home and Examination Office. 2. Double Urinal Shed 3. Vertical extension of the college main building for three commerce classrooms. 4. Vertical extension of the college main building for Conference Hall.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jbc.edu.in/wp-content/uploads/2023/09/IDP-J-Buana-College.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's operations are overseen by the principal, who serves as both the academic and administrative leader. Supporting the principal in academic matters are the Vice Principal, Heads of Departments, and teaching faculty. In administration, the principal is aided by the Head Assistant, UDC, LDC, and LDC cum Cashier.

Academic decisions originate from the Academic Committee and are implemented by the respective departments. The Examination Board manages internal and end-semester examinations, as well as the compilation and submission of marks and attendance to the University Examination Department. Financial matters, including income, expenditure, and resource allocation, are handled by the Finance Committee. Infrastructure development is supervised by the Building Committee and the Project Monitoring Unit of RUSA.

The Library Committee is responsible for decisions concerning library operations. Administrative staff and teachers follow recruitment rules set by the State Government. There are mechanisms in place for grievance redressal, including a Grievance Redressal Cell and a fully operational Internal Complaints Committee for Sexual Harassment of Women at the Workplace. Additionally, the 'Student Mentoring' and 'Counselling Cell' address students' grievances and complaints.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/boards-committees-cells/
Link to Organogram of the Institution webpage	https://jbc.edu.in/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers a range of welfare measures, both monetary and non-monetary, for both teaching and non-teaching staff. These include:

- Staff Welfare funds allocated for both teaching and non-teaching staff.
- MCTA funds designated for MCTA members.
- Group Insurance Scheme covering all staff members.
- General Provident Fund loan provisions.
- House Building Allowance (HBA) and vehicle advance options available to both teaching and non-teaching staff.
- Medical reimbursement in accordance with Government of Mizoram guidelines.
- Health care facilities as per Government of Mizoram

norms.

- Assistance in obtaining personal loans from banks for various purposes.
- Financial support for cultural, literary, adventure, and sports activities.
- Recognition and felicitation of teaching and non-teaching staff for their achievements.
- Installation of CCTV cameras for staff security.
- Facilities such as staff rooms, canteens, first aid stations, clean drinking water, and hygienic washrooms for staff.
- Gym facilities provided for the physical well-being of staff.
- Employee quota reserved for the admission of children of teaching and non-teaching staff in the college.
- Various types of leave available to both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/code-of-conduct/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has implemented a 'Performance Appraisal System' for both teaching and non-teaching staff. Teaching faculty undergo performance assessment according to UGC guidelines, specifically the Annual Performance Assessment Report. Faculty promotions follow UGC guidelines outlined in the Career Advancement Scheme (CAS), contingent upon meeting the required Academic Performance Indicator (API) scores. Applications are reviewed by a screening committee, and promotions are based on candidates' performance in interviews.

Non-teaching staff performance evaluations are conducted through the Annual Confidential Report (ACR) system. The Government of Mizoram has established detailed procedures for ACR maintenance. All Group B & C employees are required to complete their ACRs using the provided format and submit them to the Principal. After necessary reporting and review, the Principal forwards the ACRs to the competent authority for further action. Group D staff submit their annual performance reports directly to higher authorities for appropriate action.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/downloads/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both internal and external audits. The institution has a well-established internal Audit system. The internal auditors carry out both financial and systems audit regularly as per the requirements of the UGC. A Cash-Book containing all the detail information of monetary transactions, expenditure and income is properly maintained with monthly closing system. Physical verification of assets is also done on an annual basis by the Property Committee. In addition, the Financial Statement of the college is being audited on yearly basis by Chartered Accountant.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/audit-report/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution dedicates significant effort to fundraising and resource generation. It actively seeks opportunities for grants and financial assistance from Government Agencies such as the UGC, NEDP, and RUSA. Specifically concerning UGC funds, the college adheres to strategies outlined by the UGC for fund mobilization and resource utilization. The institution has successfully secured various grants from these agencies and has effectively utilized them.

The college administration encourages faculty members to apply for research grants, as well as grants for organizing seminars and workshops. Additionally, a Resource Mobilisation Committee has been established to oversee expenditure, formulate budgets, and explore new avenues for grants from both governmental and non-governmental entities.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/boards-committees-cells/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institutional Quality Assurance Cell (IQAC) is responsible for preparing the Annual Quality Assurance Reports and coordinating post-accreditation quality initiatives. It also develops the annual IQAC plan and Academic Calendar.

Additionally, the IQAC has introduced a recommended work planner for all faculty members and has initiated student mentoring and counseling programs, along with Parent-Teacher Meetings. Furthermore, it organizes orientation programs for new students at the beginning of each academic year.

Two practices institutionalized as a result of IQAC initiatives are:

1. **Students' Feedback:** The IQAC collects semester-wise feedback from students regarding faculty and courses. These feedbacks are analyzed, and the Principal discusses them individually with teachers. Departments develop strategies to utilize the feedback for improving quality, while individual teachers take corrective measures based on the feedback.
2. **Mentor-Ward System:** The IQAC has introduced the Mentor-Ward system to enhance student work culture and foster better relationships between staff and students. Each faculty member is assigned a group of students to mentor, and a Student's Profile Booklet is maintained for each student. Mentor-Parent meetings are conducted to involve parents and guardians in the academic progress of students.

File Description	Documents
Paste link for additional information	https://iqac.jbc.edu.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Students' Feedback on Teachers: The IQAC collects semester-wise feedback from students regarding faculty and courses. These feedbacks are analyzed, and any identified gaps are addressed based on the feedback. The institution utilizes this feedback to enhance the quality of teaching. Individual teachers take appropriate corrective measures based on the feedback received. Incremental improvements made during the preceding five years (for the first cycle) and post-accreditation quality initiatives for subsequent cycles include:

1. Introduction of skill and ability enhancement courses such as the Course on Computer Concept.
2. Establishment of agreements with relevant authorities for the utilization of Bazar Veng Indoor Stadium, Thuamluaia Mual, and Lena Stadium. A Gymnasium has been installed on campus.
3. Enhancement of ICT facilities to support the teaching-learning process.
4. Implementation of various strategies to reduce the failure rate, including the creation of a Question Bank, utilization of diverse online teaching methods, conducting quizzes through Google Forms, and incorporating audio-visual aids such as movies, documentaries, songs, maps, and video tutorials.
5. Active operation of the Career Counseling & Guidance Cell within the institution.

File Description	Documents
Paste link for additional information	https://jbc.edu.in/policies/
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://jbc.edu.in/annual-magazine/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual Gender Sensitization Plan The institution takes the issue of gender sensitization with utmost care to ensure gender equality. The various programmes as well as other seminars and workshops organized annually help students examine the personal attitudes and beliefs of the various sexes, helping them enjoy a balanced life both within the institution as well as in the society. Specific facilities provided for women in terms of:

1. Safety and Security: Anti-Ragging Committee is constituted in this college to prevent ragging and to take anti-ragging measures as per the guidelines issued by the Supreme Court of India and UGC.

Counseling: To provide personal counseling for girls, the college has established the Equal Opportunity Cell, headed by our senior staff members, that monitors the mental health and

personal problems affecting female students. The Equal opportunity Cell also conducts workshops and seminars to sensitize the students about gender issues and create a cordial study environment where male and female students can participate in college activities with harmony. Mentoring system carried out by all the departments, and the Career Counseling and Placement Cell are both open to personal counseling of the students, especially girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management: Every classroom, staff room and social space is equipped with appropriate dustbins. Biodegradable and non- biodegradable wastes are segregated. The college canteen is equipped with dry and wet/perishable dustbins to ease recycling and orderly waste disposal. Food waste from the canteen is collected and used for fodder.

2. Liquid Waste Management. Used water and toilet waste is efficiently disposed of through an intricate network of drainage and pipeline system. Classrooms and staff rooms are not affected by any disturbing odour coming from toilets or the canteen.

3. E-Waste Management: Discarded office stationeries such as paper, files, and pens are separated from hazardous wastes such as printer --cartridges, damaged computer parts, etc. Waste Compact Disks (CDs) are used by students for decorative purposes in college events and functions. The college tries its best to keep its running cost low with judicious use of stationeries and lower the Institute's carbon footprint as much as possible.

Any other relevant information: .Awareness programs such Observation of Nature Conservation Day, Observation of World Ozone Day, Awareness Programme and Training on Waste Composting and Organic Eco- Gardening, Cleanliness Drive, Plantation Drive, etc. in collaboration with NSS, Sports Youth & Service, Health and Sanitation committee and Urban Development & Planning Authority are some of the initiatives taken up by the college

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution has taken various measures and activities to provide an inclusive environment within the college community. An initiative of the Government of India, Ek Bharat Shreshtha Bharat (EBSB) with the objective to enhance understanding and bonding between people of diverse cultures living in different States and Union Territories in India. The college has two partner states, Bihar and Tripura. In order to provide inclusive environment for women within the Institute, workshops, essay writing competitions, awareness programmes, and training are organized by various committees. In different functions and events, students from different cultural backgrounds are encouraged to showcase their traditional dances, attires, and languages. The Students' Union organizes College Week where all students regardless of culture, region, religion or language take part in the various indoor and

outdoor sports. It also opens its arms to embracing different cultural dances and songs through the Opening and Closing Ceremonies of the College Week. The Grievance Redressal Cell deals with various grievances without considering students' racial or cultural background. National Unity Day is observed in the college to promote and spread awareness on the importance of people of different culture, region, religion and language living together in unity within the community. Various extension activities can be accessed: Extension Activity report - Government J. Buana College (jbc.edu.in)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

"Service, Diligence, Honesty" which make up the college motto have always been the key words which have guided the college ever since it was founded in the year 1983. The mission of the college was to mould its students into able and responsible citizens with a goal to serve their fellow human beings and the communities in which they live.

The main thrust of the institution's efforts during the present calendar year focuses on giving back to the society through various programmes like Voluntary Blood Donations, Cleaning Public Buildings and spaces and planting and nurturing trees. The college fraternity has also engaged in conservation projects like "Save Tlawng River", by cleaning up the debris in and around the river. In its effort of counter the harmful effects of drug abuse, fireworks etc. on the community, the college has organised awareness programmes in its adopted village.

The institution has been vocal in its advocacy of sustainable development and has organized talks on the harmfulness of single used plastic, banning its use in the college premises. Since the demography of the college is largely rural, sensitization of students on these issues is hoped to be beneficial to their communities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has been commemorating and observing national and inter- national commemorative days, events and festivals over the years like Observation of Nature Conservation Day, World Ozone Day, Global Hand-washing Day, National Unity Day, National Voters Day, Republic Day, Martyrs' Day, Zero Discrimination Day, International Women's Day, World TB Day, World Poetry Day, World Meteorological Day, World Consumer Rights Day, World Environment Day, International Mother Earth Day.

The college also participated through its Cultural Club in festivals and celebrations through performance in folk dance and chants. It also celebrates and organized webinar in commemoration of the 36th Mizoram State Day by the Department of History & Commerce on the 20th February 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mentoring System:

The goal of this practice is the upliftment of students, not just in the academic sphere but also in the social and personal sphere. The Mentoring system also strives to improve the work culture of the students and create better teacher-student relationship. Students are divided into groups and are supervised by a teacher who is their mentor. The mentor meets with his/her wards from time to time to monitor their progress, academic and otherwise. The Mentor brings the parents/guardians of his/her wards on board by arranging meetings with them to monitor their progress. This practice has resulted in lower drop-out rates and improved academic performance over the years.

ERP System:

Under the Information & Communications Technology Cell (ICT), Colles ERP system was successfully launched to help and document the college administrative system. It is a user-friendly application conforming all administrative staff and students where results and questions are readily provided at the touch of our mobile phones. This has resulted in seamless paperless administrative work and ensures efficiency for both students and staff.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The main mission and objective is, therefore, to produce quality human resources who would be employable in all areas and would prove to be good citizens for the country. Being established to cater to the needs of the locality and the poorer section of the society, the Career Guidance Cell of the college has taken up action to find and provide part-time jobs for self-supporting students. As it has become a requirement for all employees to acquire a CCC, the Computer Study Centre was established to ready the students with this certificate before they leave college. Free Spoken Language Classes (English and Hindi) are open for all students. This is done so that students may acquire English and Hindi speaking skills to get them ready to take up any kind of job in and outside Mizoram.

Orientation Program is held at the beginning of the session for I Semester students and a Refresher Program for III and V Semester students. Students are intimated on the rules and regulations of the college, the importance of attendance, various clubs and activities, and examinations. Orientation on Examinations are again given to the students during one of the lecture periods before the actual examination.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Reviewing Mechanism for Teaching-Learning Process, Structures & Methodologies of Operations and Learning Outcome.
2. Initiatives for undertaking establishments in new campus

in Melte.

3. Quality Audits on Environment and Energy.
4. Formulation of Annual Gender Sensitization Plan
5. More Quality Publications from Faculties.
6. In and Out-Campus Career Guidance/Awareness
7. Professional Development/Administrative Training Programmes for Teaching and Non-Teaching staff.
8. Organisation of Orientation, PTA Meetings, Mentor-Mentee Meetings & Feedback.
9. Organsation of Library Week.